

Agenda for a meeting of the Regeneration and Environment Overview and Scrutiny Committee to be held on Tuesday, 26 July 2022 at 5.30 pm in Council Chamber - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN	BRADFORD INDEPENDENTS GROUP
Mohammed Kamran Hussain Cunningham Dearden Hussain Rowe	Herd	Watson	Elahi

Alternates:

LABOUR	CONSERVATIVE	GREEN	BRADFORD INDEPENDENTS GROUP
Choudhry Mukhtar Shafiq Walsh Wheatley	Davies	Warnes	Sajawal

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- On the day of the meeting you are encouraged to wear a suitable face covering (unless you are medically exempt) and adhere to social distancing. Staff will be at hand to advise accordingly.

From:

Bryn Roberts

Interim City Solicitor

Agenda Contact: Su Booth - 07814 073884

Phone: 07814 073884

E-mail: susan.booth2@bradford.gov.uk**To:**

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest	You must:
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> OR <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only</u> if the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> OR <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting participate and vote <u>unless</u> the matter affects the financial interest or well-being (a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and (b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item <u>only</u> if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Su Booth – 07814 073884)

4. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

Members are requested to consider how they wish to deal with referrals.

Any additional referrals that have been made to this Committee up to and including the date of publication of this agenda will be reported at the meeting.

The following referral has been made:

1. Council – 12 July 2022

At the meeting of full Council on 12 July 2022 the following motion was considered and referred to the Regeneration and Environment Overview and Scrutiny Committee:

Eliminating the use of pesticides in our community

The Council notes that:

The debate concerning the possible harmful effects of glyphosate is continuing to take place within organisations, including councils and governmental bodies across the world.

The motion approved by full council on 16 July 2019 titled ‘Use of glyphosate herbicides by CBMDC’ requested that the Regeneration and Environment Overview and Scrutiny Committee commission and publish a report covering these issues, the steps taken to protect both staff and the public from harm and examine alternative measures for weed control with a view to making recommendations for the reduction or cessation of glyphosate use.

Council therefore requests:

That the Regeneration and Environment Overview and Scrutiny Committee, which has recently completed work on climate emergency, green space, water management, biodiversity and single-use plastics, progress the report, which was inevitably delayed by the Covid pandemic, at its earliest opportunity.

That the Local Nature Recovery Strategy, which is under development and incorporates the existing Strategic Action Plan for bumblebees, be sent to the Regeneration and Environment Overview & Scrutiny Committee for review and feedback by members before it is adopted.

B. OVERVIEW AND SCRUTINY ACTIVITIES

5. BEREAVEMENT SERVICES STRATEGY - CREMATORIA PROVISION UPDATE

1 - 10

The report of the Strategic Director, Place (**Document “D”**) will be submitted to the Committee to provide a brief overview of progress to deliver the Council’s crematoria investment programme and requests the committee to note the intended spend in excess of £2m to construct the second new crematorium in Bierley.

Recommended –

- 1. That the Committee welcomes and supports the progress made to date on delivering the crematoria investment programme within the Council’s Bereavement Services Strategy.**
- 2. That the Committee notes the intention to tender the construction of a new crematorium at Bierley at a value in excess of £2m, the anticipated construction costs (including**

access) for the new crematorium is circa £10.5m

(Phil Barker – 01274 432616)

6. BRADFORD CLEAN AIR ZONE (CAZ) UPDATE 11 - 24

The report of the Strategic Director, Place (**Document “E”**) will be submitted to the Committee to provide an update on the delivery and operation of the CAZ which will launch on 26 September 2022.

Recommended –

That the information provided in the report be noted.

(Andrew Whittles – 07581 007609)

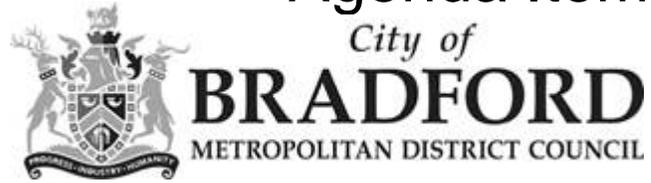
7. WORK PROGRAMME 2022-23 25 - 30

The report of the Chair of the Regeneration and Environment Overview and Scrutiny Committee (**Document “F”**) will be submitted to the Committee to present the Committee’s Work Programme for 2022-23.

Recommended –

That the Work programme 2022-23 continues to be regularly reviewed during the year.

(Caroline Coombes – 07970 413828)



Report of the Strategic Director, Place to the meeting of Regeneration and Environment Overview and Scrutiny Committee to be held on 26th July 2022

D

Subject:

Bereavement Services Strategy – Crematoria Provision Update
Proposed Construction of New Crematorium in Bierley

Summary statement:

This report provides a brief overview of progress to deliver the Council's crematoria investment programme and requests the committee to note the intended spend in excess of £2m to construct the second new crematorium in Bierley.

Equality and Diversity:

The Bereavement Services Strategy aims to deliver the objectives of the Council's Organisational Equalities Culture by ensuring services are well run, fit for purpose, and fair and inclusive in their approach. The Strategy recognises and supports equality of opportunity between different groups, particularly religious in nature, through provision of relevant, accessible and in some cases bespoke services.

Jason Longhurst – Strategic Director,
Place

Report Contact: Phil Barker
Phone: (01274) 432616
E-mail: phil.barker@bradford.gov.uk

Portfolio:

Healthy People and Places

Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

This report provides a brief overview of progress to deliver the Council's crematoria investment programme and requests the committee to note the intended spend in excess of £2m to construct the second new crematorium in Bierley, the anticipated construction costs (including access) for the new crematorium is circa £ 10.5m.

2. BACKGROUND

2.1 Programme Update

The Strategy, adopted in late 2016, identified the challenges facing the Service and provided clear direction to enable the council to efficiently focus its resources, both capital and revenue, to deliver a sustainable service over a 15-20 year period. The Strategy is focussed upon improvements in service delivery to the public and includes, at its core, the need for infrastructure investment to prevent potential service failure. The major element of this investment will be required for the Councils 3 crematoria.

The districts crematoria buildings are all over 100 years old with Scholemoor built in 1905 as the only purpose built crematorium. All the existing sites have limited facilities and capacity, particularly within the chapels, whilst access to both Nab Wood and Scholemoor is less than satisfactory. The districts existing six cremators, three at Scholemoor, two at Nab Wood and one at Oakworth together with the ancillary equipment were over 20 years old and operating 7 years beyond the manufacturer's stated working life. None of the cremators had mercury filtration equipment fitted.

The adopted delivery programme sees the intended replacement of Scholemoor Crematorium with a new purpose built facility at Bierley, central to the communities currently making the greatest use of Scholemoor.

Also a new crematorium at Heaton, which is currently under construction will replace the one at Nab Wood, both in similar geographical locations to serve residents in the centre of the district.

Oakworth Crematorium has already been successfully refurbished in line with the strategy by Bradford contractor Berman. The building has been significantly extended to accommodate the new cremator and ancillary filter equipment whilst retaining the existing service hall/chapel. This refurbishment was completed in March 2022.

2.2 Governance Timeline

Executive July 2018 – Approved the procurement of external specialists to complete the options appraisal for 5 identified new crematoria sites and subject to further approval, deliver progress to RIBA Stage 3 (Detailed Design) for the design and build of two new crematoria. Also delegated approval of spend to the Director

of Place in consultation with the S151 officer to upgrade the crematory at Oakworth Crematorium, to include mercury abatement, at the earliest opportunity

Executive June 2019 – Approved the revised and increased cost estimate for the refurbishment of Oakworth crematorium at £2.75m.

REOS July 2019 – Considered and noted the intentions to enter into two contracts for the refurbishment of Oakworth crematorium (£2.75m) and also to procure 5 cremators (estimated £3.5m).

Committee noted that Best Value considerations in terms of purchase, operating and maintenance costs led to the decision to adopt a single procurement exercise for cremators with call off provision when required within each of the construction programmes.

Procurement considerations were also covered with the intention to use the Bradford Framework for Construction to tender the refurbishment works at Oakworth and the YPO framework for procurement of the cremators.

Executive November 2019 - Delegated approval of spend to the Strategic Director, Place in consultation with the S151 officer for the construction of the first new crematorium within Heaton at a cost of £9.1m subject to land acquisition and planning permission

Executive approved the proposal that all necessary action be taken to negotiate the acquisition of the required land whilst also approving, in principle, the use of Compulsory Purchase if necessary.

Also approved the implementation of Phase 3 and 4 works by Rex Procter & Partners to finalise the designs for the new crematoria and administer the subsequent building contracts.

Executive January 2020 - Delegated approval of spend to the Strategic Director, Place in consultation with the S151 officer for the construction of the second new crematorium within Bierley at a cost of £10.3m subject to land acquisition and planning permission

Executive approved the proposal that all necessary action be taken to negotiate the acquisition of the required land whilst also approving, in principle, the use of Compulsory Purchase if necessary.

REOS December 2020 - Considered and noted the intentions to enter into a contract for the construction of Heaton crematorium.

Procurement considerations were covered with the intention to use the in house General Contractors Framework for Construction to tender the construction works.

Executive October 2021 - Approval for the Strategic Director, Place in consultation

with the Director of Finance & IT to award the contract to the successful tenderer for the construction of Heaton Crematorium as detailed in the report within the overall programme budget of £23 million.

A further report to be presented to the Executive on the costs for Bierley Crematorium in due course.

Executive February 2022 - Approval for the Strategic Director, Place in consultation with the Director of Finance & IT to progress with the delivery of the Bereavement Investment Plan as detailed in the report within a revised overall programme budget of £29.7 million.

Approval for the Strategic Director of Place in conjunction with the Strategic Director of Corporate Resources and in consultation with the City Solicitor to agree and finalise the terms of the acquisition of the land at Bierley

3. REPORT ISSUES

3.1 Proposed Procurement Protocol

Due consideration was initially given to the procurement of both new build contracts within a single procurement exercise, however the developing time lag between projects and the need to progress the programme mitigated against such an approach.

In order to achieve best value, it was determined to employ a model contract to deliver a design and build contract for Heaton. A similar approach is intended for Bierley and tenders will be invited through the Councils own general contractors framework with a quality/price evaluation process to include assessment of proposed social value contributions by each tenderer.

Use of the Council's framework is compliant with the requirements of Contracts Standing Orders:

Section 5 In all instances the procurement of works, goods or services should be done through existing approved arrangements where they exist. These include:

Section 5.1.2.1 The use of Council Corporate Contracts / Framework Agreements /DPS awarded by the Council shall be considered in the first instance in consultation with the Head of Procurement for all works, goods and services that have been included in the scope of those arrangements.

The framework ensures compliance with the Council's Contract Standing Orders and the Public Contracts Regulations by providing an opportunity for competition with a pre-vetted, restricted supply base. It allows Officers to call- off Contractors in a timely manner. These contractors have been robustly vetted at the outset of the framework; and call-offs allow for competitive pricing tailored to the size and complexity of the works project to achieve the best price at the time of the

requirement of the works. This will further ensure corporate compliance by using set procedures and documentation.

Furthermore, the use of the framework will deliver best value and commercial gain as the opportunity will only be open to the contractors appointed to the framework, creating competitive tension between the bidding contractors, as each has a reasonable chance of success. Bidding for a large construction contract is a timely and expensive activity for contractors and when bidders have knowledge that the competition is of known size then typically they are more prepared to bid.

Officers have undertaken a pre-tender engagement exercise within the framework. Of the 8 contractors on the framework 4 responded to say that the opportunity was of interest to them and they provided feedback on their preferred contracting method as can be seen in the section below.

3.2 Form of Contract.

The current volatility and inflationary pressures within the construction industry have been considered and pre-tender engagement with contractors has been carried out.

2 forms of contract are under active consideration by officers and our professional services team working on the project. These are:

- NEC3 Option A – a fixed price contract. Whilst this gives a set contract price at tender, contractors are likely to price in for an element of risk due to potential inflation in the construction industry.
- NEC3 Option C – a contract where a target price is set and aimed for, there are mechanisms in place to share, or limit the risk of price increase and share the benefit of savings below the target cost. This does not give price certainty, but helps potentially mitigate some of the risk of inflation. This contract is harder to administer and does come with additional contract management costs.

Using their experience and prior to tender, a decision will be taken by officers on the most appropriate form of contract based upon prevailing market conditions.

4. FINANCIAL & RESOURCE APPRAISAL

Financial analysis has been undertaken for the required £29.6m investment to deliver the entire programme and ensure that the service prudential borrowing required of £7m is managed within the service, without creating significant pressure on existing revenue budgets.

The outcome of the financial analysis, based on the current information available, demonstrates that the service can fund the prudential borrowing repayments for the additional capital investment required. Furthermore the results demonstrate that the projected increased capital spend will not create pressure on Council capital financing costs and will generate a modest net cash flow surplus over a 30 year period.

The financial modelling base case underpinning this analysis requires that cremation prices will rise, at a rate of 3% above inflation, from 01/04/2020 for a period of 5 years – the initial above inflation price rises have been implemented to create a reserve provision.

The anticipated construction costs (including access) for the new Bierley crematorium is circa £10.5 m.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1** Any significant and lengthy failure in the provision of a cremation service would cause both reputational and also financial damage to the Council.
- 5.2** The land acquisition has not yet been completed for the Bierley site although Heads of Terms have been agreed. The use of compulsory purchase powers will, if required, assist in achieving the desired outcomes and will run in parallel with the negotiations.
- 5.3** In seeking revised planning permission for Bierley, which sits within the green belt, the Council will need to demonstrate that *'the harm to the Green Belt, and any other harm, is clearly outweighed by other considerations so as to amount to the very special circumstances necessary to justify the proposal'*. The indicative view of the Council's Major Developments Senior Planning Officer is positive with the proposals to date and the approach taken to achieve permission whilst an external specialist planning consultant has also been engaged to specifically advise on the revised planning application.
- 5.4** The investment programme has been referred to the Council's taxation advisor in order for the council's VAT partial exemption risks to be accounted for in the forward programme. The final timings for construction of the new crematorium may need to take due consideration of the outcomes of this analysis.

6. LEGAL APPRAISAL

- 6.1** The Cremation Act 1902 provides for a local authority to own and operate cemeteries and crematoria and charge such fees as they see fit. In addition to this, the legislation extends to statutory requirements for keeping registers for burial and cremation together with site plans.
- 6.2** The Cremation (England & Wales) Regulations 2008 also requires that a cremation authority must ensure that a crematorium is maintained in good working order.
- 6.3** Further, the cremation of human remains is also governed by the Environmental Protection legislation with regard to emissions from cremator operation. The level of emissions must be recorded to allow annual certification by the local Environmental Health office. Crematoria across England & Wales have been required to abate emissions of Mercury by 50% (of 2003 levels) since 31 December 2012.
- 6.4** The procurement for the new crematorium at Bierley will be carried out accordance with Contract Standing Orders.

7. OTHER IMPLICATIONS

7.1 Sustainability Implications

The strategy seeks to deliver the most sustainable service achievable over a 30-40-year period and beyond through a programme of capital investment.

The proposed new crematorium will be designed to include energy reduction and recovery systems together with more efficient cremators to reduce both fuel use and carbon footprint.

7.2 Greenhouse Gas Emissions Impacts

Five of the six Council cremators currently fail to comply with DEFRA's air quality emission requirements as they are not fitted with mercury abatement equipment. The strategy, when implemented in full, will include filtration equipment to all cremators in line with these regulations which aim to abate emissions of Mercury by 50% (of 2003 levels). The facilities will be market leading by also using nitrous oxide abatement technology.

7.3 Community Safety Implications

There are no known Community Safety Implications arising from this report.

7.4 Human Rights Act Implications

There are no known Human Rights Implications arising from this report.

7.5 Trade Union Implications

There are no significant staffing implications arising from this report although the Trade Unions will be consulted as required through the Council's IR Framework.

7.6 Ward Implications

The project is taking place in the Tong Ward. Ward Members have been in regular contact with the project team through the development of the scheme.

7.7 Implications for Children and Young People

There are no known corporate parenting implications arising from this report.

7.8 Issues Arising from Privacy Impact Assessment

Implementation of the Bereavement Service strategy will not affect the current and compliant processes in place to ensure privacy of personal data in accordance with the legislation in place.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. RECOMMENDATIONS

That the committee: -

- 9.1 Welcomes and supports the progress made to date on delivering the crematoria investment programme within the Council's Bereavement Services Strategy.
- 9.2 Notes the intention to tender the construction of a new crematorium at Bierley at a value in excess of £2m, the anticipated construction costs (including access) for the new crematorium is circa £10.5 m.

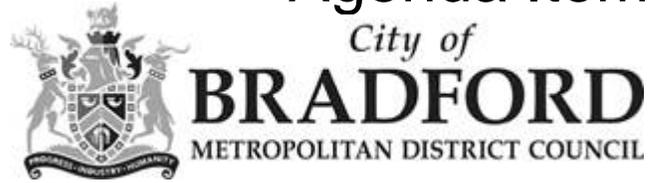
10. APPENDICES

None

11. BACKGROUND DOCUMENTS

Bereavement Services Strategy 2016-2031

This page is intentionally left blank



Report of the Strategic Director, Place, to the meeting of Regeneration and Environment Overview and Scrutiny Committee to be held on 26th July 2022

E

Subject:

Bradford Clean Air Zone (CAZ) Update

Summary statement:

The Council has been Directed by the Government to achieve compliance with legal limits for nitrogen dioxide (NO₂) in the shortest possible timeframe and implement a Class C Clean Air Zone (CAZ). The Council Executive resolved on the 2nd March 2021 to implement the CAZ and this report provides an update on the delivery and operation of the CAZ which will launch on the 26th September 2022.

EQUALITY & DIVERSITY:

The Council has carried out an extensive Distributional Analysis and Equality Impact Assessment as part of the development of the Clean Air Plan which has been approved by the Government. This work has informed the development of the Clean Air Zone and supported the applications for funding to help mitigate against any adverse impacts of the CAZ.

Jason Longhurst
Strategic Director, Place

Portfolio:

Healthy People & Places

Report Contact: Andrew Whittles,
Director Air Quality Programme
Phone: 07581 007609
E-mail: Andrew.Whittles@bradford.gov.uk

Overview & Scrutiny Area:

Regeneration & Environment

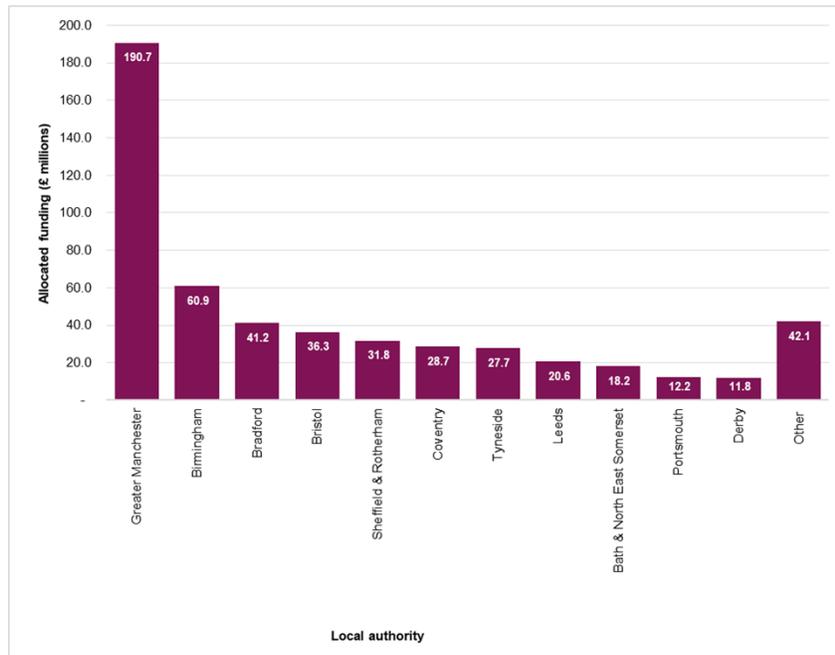
1. SUMMARY

The Council has been Directed by the Government to achieve compliance with legal limits for nitrogen dioxide (NO₂) in the shortest possible timeframe and implement a Class C Clean Air Zone (CAZ). The Council Executive resolved on the 2nd March 2021 to implement the CAZ and this report provides an update on the delivery and operation of the CAZ which will launch on the 26th September 2022.

2. BACKGROUND

- 2.1 Following Ministerial Direction to implement a Class C Clean Air Zone, to achieve compliance with legal limits for nitrogen dioxide (NO₂) in the shortest possible timeframe, and public consultation, the Council Executive Committee resolved on the 2nd March 2021 to implement the Class C CAZ. The area of the CAZ can be seen on the following link - <https://www.bradford.gov.uk/breathe-better-bradford/where-is-the-clean-air-zone/where-is-the-clean-air-zone/>
- 2.2 The implementation of the CAZ is entirely funded by Government under the New Burdens provisions and a total of £41.2m has been provided for the development of the CAZ enforcement systems and Clean Air Funding (CAF), to help local businesses upgrade to CAZ standard. The CAF is a competitive fund and the Council has secured almost £34m which is the highest level of funding provided to an authority for a CAZ of this type. Figure 1 shows the National Audit Office figures for total Government funding awards under the New Burdens regime for Directed Authorities to meet legal limits for NO₂. Additionally, the Council is providing an extensive exemptions programme to assist both businesses and residents to adjust to the CAZ over time.
- 2.3 Other CAZ have been introduced in Bath, Birmingham and Portsmouth and further CAZ are scheduled for Greater Manchester, Bristol, Newcastle, Sheffield, Stoke on Trent and Liverpool. Low Emission Zones (LEZ), which replicate a CAZ D, are due to be implemented in Glasgow, Edinburgh, Dundee and Aberdeen, and a Zero Emission Zone has been introduced in Oxford and an Ultra-Low Emission Zone (ULEZ) is in force in London.

Figure 1 – Total Government New Burdens funding to Directed authorities (NAO, 2022)



Note: Greater Manchester comprises 10 local authorities

3. REPORT ISSUES

3.1 Clean Air Team

The Clean Air Team includes CAZ Operations, Grant & Business Support, Monitoring & Evaluation, Business Services and the CAZ Contact Centre. The Monitoring & Evaluation Team also carry out all Statutory air quality functions of the Council, including monitoring and assessments, Annual Status Reports to Government and input into planning applications.

3.2 CAZ Operations

The Bradford CAZ covers 9.3sqm and will be enforced using 360 ANPR cameras linked to the Government Central Service, including the DVLA database, the Government Taxi Database, General Purpose White List and the Council's White List of local exemptions. Vehicle operators can check their vehicles for CAZ compliance on the Government Central Service Vehicle Checker - <https://www.gov.uk/clean-air-zones>.

The Government Portal also provides facilities for individuals and fleets to pay the daily charge for entering the CAZ with a non-compliant vehicle. Payment can be made up to 6 days in advance and in arrears of the day of entry. The Government Central Service also operates the national CAZ Call Centre where enquiries regarding payments and compliance can be made and they are referred to CAZ authorities where they cannot answer the enquiry for a specific CAZ.

The Government make a charge of £2 for every payment made to enter a CAZ¹.

¹ <https://www.legislation.gov.uk/ukxi/2020/1444/contents/made>

The Government set the range of charging levels for each vehicle type and the Council has negotiated the lower levels of charging for CAZ authorities and the lowest charging level for taxis in the UK.

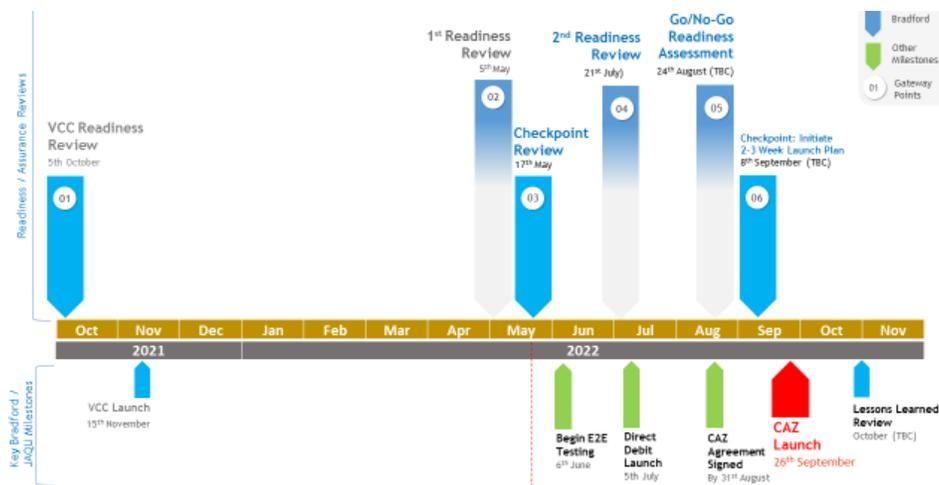
The CAZ operations system is the largest digital engineering project that the Council has undertaken involving 16km of digital ducting and 5 new digital rings around the City. From digital architecture design agreement with the Government it will have taken 12 months to the launch of the CAZ on the 26th September. The Council is the only CAZ authority to deliver all CAZ infrastructure and operations in-house, including all signage, creating and supporting skilled jobs.

The CAZ will see around 6m vehicles a week entering the Zone and the Council is undergoing robust systems testing to ensure that the Government Central Service can handle the volumes anticipated.

The Council will collect a weeks' camera data in July and August, prior to CAZ launch, and will send Early Notice Letters (ENL) in August and September, respectively, notifying non-compliant vehicle operators that entered the Zone about the CAZ requirements and sources of information such as the Breathe Better Bradford website² which includes additional information regarding current grant and exemption programmes.

Figure 2 illustrates the timelines for the preparation of the CAZ to the launch date

Figure 2 – CAZ Timelines to Launch



The CAZ will be enforced from 26th September. Any non-compliant vehicle operator that is liable to pay the daily charge and does not make the payment will be liable for a penalty charge notice (PCN). The PCN will be £120 plus the daily charge, reduced to £60 plus the daily charge if paid within 14 days

3.3 CAZ Support

The Council is providing £32,814,200 in grant funding to help businesses to

² <https://www.bradford.gov.uk/breathe-better-bradford/breathe-better-bradford/>

upgrade their vehicles to CAZ standard. An additional £3.96m of Clean Bus Technology Funding (CBTF) had previously been awarded to retrofit buses both scheduled and tendered bus services in the District.

Grant funding has been made available to local businesses up to small and medium enterprise (SME) size, however, the Council has also made bus, coach and HGV funding available to businesses outside of the District who could provide evidence of entering the CAZ frequently.

Funding has been awarded that will see 317 buses upgraded to CAZ standard, including all scheduled and tendered services that enter the CAZ. 468 HGV grants have been awarded to businesses which equates to around 20% of all HGVs registered in the District. 38 coach grants have been awarded and grant funding has enabled the licensed taxi fleet to achieve 90% compliance. The Bradford taxi fleet is arguably the cleanest taxi fleet in the UK. Funding has been allocated for 1,800 vans and minibuses.

Full funding totals have been allocated in respect of buses, coaches and HGVs. The Clean Air Taxi and Clean Air Van & Minibus Funds are still open for applications.

The Council has worked closely with trade bodies such as the Road Haulage Association (RHA) and the Federation of Small Businesses (FSB) to provide information to local businesses, including on-line webinars.

The following videos show some of the businesses that have been supported by the Clean Air Grant Programmes:

Driving Miss Daisy - <https://www.youtube.com/watch?v=J6cgiu2qaX4&list=PLzYOSpxR-vtv19BCJQiWJa7ACjNVZM8Jc&index=2>

First Bus - <https://www.youtube.com/watch?v=qXL5J89o5lo&list=PLzYOSpxR-vtv19BCJQiWJa7ACjNVZM8Jc&index=4>

Manningham Concrete - <https://www.youtube.com/watch?v=ak1HdT5pL24&list=PLzYOSpxR-vtv19BCJQiWJa7ACjNVZM8Jc&index=5>

TF Smiths - <https://www.youtube.com/watch?v=TMziGWTZSbs&list=PLzYOSpxR-vtv19BCJQiWJa7ACjNVZM8Jc&index=8>

Bhatti Travel Services - <https://www.youtube.com/watch?v=uPflLPII1Rc&list=PLzYOSpxR-vtv19BCJQiWJa7ACjNVZM8Jc&index=2>

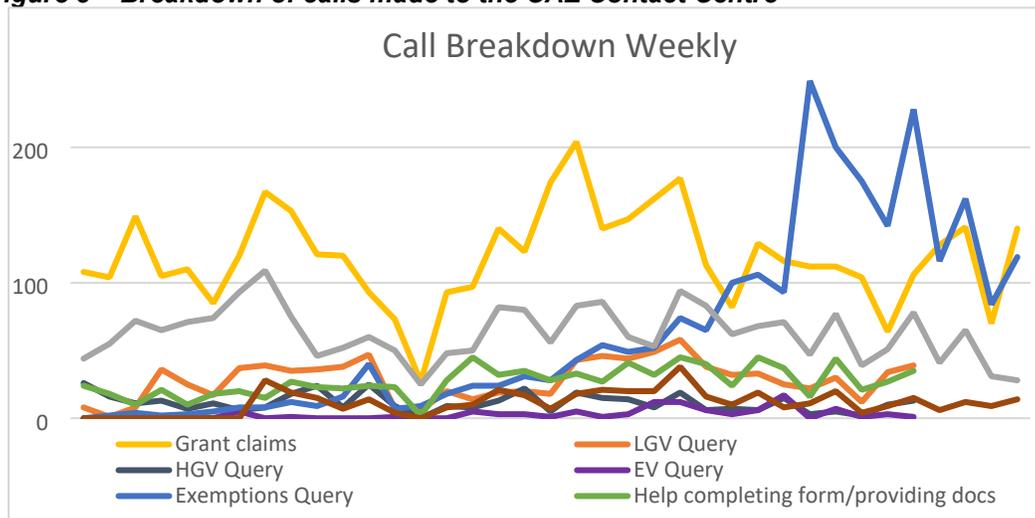
The Clean Air Exemption Programme was launched on the 8th April 2022, allowing local SMEs and residents to obtain exemptions from CAZ charges. Additionally, businesses outside of the district with specialist vehicles, school buses, members of the Showman's Guild and charities can also apply for exemptions. The Government

has exempted military vehicles, disabled (tax class) vehicles and agricultural (tax class) vehicles. 92.33% of exemptions awarded to date are for local SME and residents.

The Council has issued 3,837 exemptions to date and expects around 5,000 exemptions in total. The Exemptions Programme was modelled as part of the final business case submitted to Government, which showed that in terms of the total volume of vehicles entering the CAZ, local vehicles were only a small percentage (14% of LGV and 8% of HGV) and, therefore, the exemptions could be provided without jeopardising the achievement of compliance with legal limits for NO2.

The Council has a dedicated CAZ Contact Centre (01274 435533) who deal with a variety of calls, providing advice on the CAZ and the grant and exemptions programmes. A breakdown of weekly call received by the Contact Centre is shown in figure 3. It can be seen where we have received an increase in enquiries following the launch of grant and exemptions programmes.

Figure 3 – Breakdown of calls made to the CAZ Contact Centre



3.4 Air Quality and CAZ Monitoring & Evaluation

The Council has expanded the air quality monitoring network from 80 monitoring tubes to just over 400 tubes monitoring NO2. Some of this increase is due to Government requirements for monitoring the CAZ. Additionally, the Council has 7 automatic monitoring stations, providing real time data for NO2 and particulate matter. All monitoring data is submitted to the Government each year for audit and is then published by the Council in the Air Quality Annual Status Report in September.

Air quality levels 2020 and 2021 have been affected by reductions in traffic due to national Covid lockdowns. Figure 4 shows provisional NO2 levels at key sites in the District in 2021. Despite the District being under a national lockdown for the first quarter of 2021, levels of NO2 still breach the legal limit. Data from early 2022 suggests that there has been an increase in levels at some sites, however, a full year of data is required to evaluate the NO2 annual average

Figure 4 – Provisional Annual average NO₂ 2021 (Red – exceeds 40ug/m³ limit, Orange >37 ug/m³ near limit)

Monitoring Location	Annual Mean NO ₂ level (limit = 40)
Mayo Avenue	37.6
Mayo Avenue	41
Manchester Road	37.6
Manchester Road	41.4
Queen's Road	48.8
Canal Road	38
Godwin Stret	43.2
Market Street	45.3
Sunbridge Road	38.4
Market Street	37.8
ShIPLEY Airedale Road	50.6
Saltaire crossroads	41.4
Saltaire Crossroads	41.8
Saltaire crossroads	37.9
Low Mill Keighley	44.7
Keighley Road	37.5
Manningham Lane	37.8
Fox corner Shipley	39.1

Subject to Government Audit

The Council will monitor the introduction of the CAZ to ensure that there is no unintended traffic displacement. Other metrics are included in the CAZ monitoring programme, in addition to the Government's national 'deep dive' evaluation programme that includes Bradford. The Council provides a CAZ monitoring report to the Government on a quarterly basis.

3.5 CAZ Health Impact Assessment (HIA)

Born in Bradford (Bradford Health Research Institute) has been awarded £1.1m NIHR funding to undertake a health impact assessment (HIA) of the CAZ. This is the only CAZ HIA being undertaken and has been described by the Government as a project of national significance.

BiB is currently working with 20 schools in the District with projects including pupils monitoring air quality and exposure, creativity labs and citizen scientist, which saw pupils come to City Hall to present their solutions for improving air quality in front of the TV cameras for BBC Look North.

BiB is currently carrying out analysis that estimates that there will be a significant reduction in emergency admissions to hospital from heart disease, respiratory illness, COPD and asthma due to the introduction of the CAZ, which was provide a substantial cost saving to the NHS.

BiB has recently undertaken a survey of 1,770 families in the District showing a 71% support level for the CAZ.

BiB has produced a video of the work they are undertaking in respect of the CAZ which can be found on the following link - [Born In Bradford - Documentary \(A New Generation\) #AirPollution - YouTube](#)



The Chief Medical Officer, Chris Whitty, visited Bradford in March this year (see picture below) and was specifically interested in the CAZ and the HIA. He has requested that BiB provided a full chapter for the 2021 Chief Medical Officers Report.



Chris Whitty, Bradford, March 2022

3.6 CAZ Communications

The Council is carrying out ongoing communications regarding the CAZ, in line with the Clean Air Communications and Stakeholder Engagement Plan that is approved by the Government.

The Council has a dedicated website called Breathe Better Bradford - <https://www.bradford.gov.uk/breathe-better-bradford/breathe-better-bradford/>

The website includes information on the grant and exemption programmes, links to the Government Vehicle Checker and information on how to pay to enter the CAZ if needed. Other information, including reports and links to related projects can also be found on the website. The website has 76,000 users with over 550,000 page views, with clear peaks in activity related to communications activity and programme launches.

The CAZ publicity programme includes a variety of media approaches such as radio adverts, billboards, press releases, social media, newsletters, bus & rail advertising and geo-fenced targeted messaging. Examples of publicity material are shown in figure 5. The communication timelines for the launch of the CAZ are shown in figure 6.

Figure 5 – Publicity material



The Council can confirm that additional funding of £300,000 has been confirmed by the Government to raise awareness of the CAZ within a one-hour drive time.

Figure 6 – CAZ communication timelines

Timeline Bradford Clean Air Zone



3.7 Charging Scheme Order (CSO)

The CAZ Charging Scheme Order (CSO) provides details of vehicles affected by the CAZ, levels of charging and exemption provisions. The CSO also includes details regarding projects that will be funded through any excess revenue received from the CAZ. The draft CSO is being advertised for 6 weeks with comments invited. This is not a consultation on the CAZ but on the provisions contained in the draft CSO - <https://bradford.moderngov.co.uk/mgConsultationDisplay.aspx?ID=458>

3.8 Climate Emergency

The Clean Air Plan will reduce greenhouse gases by an estimated 150,000 tonnes over the life of the CAZ. This is one of the most significant climate change projects in the Yorkshire and Humberside Region

The Bradford Clean Air Plan was given the LGC Climate Response Award 2021 for the integrated response to tackling air quality, health and reducing greenhouse gas emissions.

The Clean Air Plan delivery has been shortlisted under the Climate Response category again for 2022.



4. FINANCIAL & RESOURCE APPRAISAL

The £41.2m delivery of the CAZ has been entirely funded by Government under the New Burdens Funding regime, where Government places a new burden on a local authority.

Revenue from the CAZ will pay for the operation of the scheme and any excess funding is required to be spent on projects and programmes that are outlined in Annex 3 of the Charging Scheme Order.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The Clean Air Programme (CAP) is governed by the CAP Programme Board that meets on a monthly basis. The CAP Board reports to the Health & Wellbeing Committee and to Council Executive Committee.

The Council maintain a CAZ risk RAID log that is reviewed on a weekly basis with the Government and discussed at CAP Programme Board meetings

6. LEGAL APPRAISAL

Following the decision to implement the CAZ by Executive Committee decision of the 2nd March 2021 a Charging Scheme Order (“CSO”), to be made under the Transport Act 2000, has been drafted and is currently undergoing a six-week consultation period. The CSO will be made after consideration of the consultation responses in order for the CAZ to be brought into operation on the 26th September.

7. OTHER IMPLICATIONS

7.1 SUSTAINABILITY IMPLICATIONS

The Clean Air Plan and CAZ are central to Council plans for a Clean Growth, sustainable district

7.2 GREENHOUSE GAS EMISSIONS IMPACTS

The Clean Air Plan will reduce greenhouse emissions by 150,000 tonnes over the life of the CAZ, one of the most significant projects in the Yorkshire and Humberside Region

7.3 COMMUNITY SAFETY IMPLICATIONS

None identified

7.4 HUMAN RIGHTS ACT

The United Nations Human Rights Council has declared that clean, healthy and sustainable environment is a human right

7.5 TRADE UNION

None identified

7.6 WARD IMPLICATIONS

The CAZ is predicted to improve air quality in all Wards in the District

7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

N/A

7.8 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

[To include details of health impacts on children and young people

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

[To include details regarding data protection and privacy impact assessment etc]

8. NOT FOR PUBLICATION DOCUMENTS

➤ N/A

9. OPTIONS

Not applicable

10. RECOMMENDATIONS

10.1 That the information provided in the report be noted

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

- i) Ministerial Direction 2020 – [Environment Act 1995 \(City of Bradford Metropolitan District Council\) Air Quality Direction 2020 \(publishing.service.gov.uk\)](#)
- ii) Council Executive Committee Report on the CAZ, 2nd March, 2021

This page is intentionally left blank



Report of the Chair of the Regeneration and Environment Overview and Scrutiny Committee to the meeting to be held on Tuesday 26 July 2022

F

Subject:

Regeneration and Environment Overview and Scrutiny Committee Work Programme 2022-23

Summary statement:

This report presents the Committee's Work Programme 2022-23

Cllr Kamran Hussain
Chair – Regeneration and
Environment O&S Committee

Report Contact:
Caroline Coombes
Overview and Scrutiny Lead
Phone: 07970 413828
E-mail: caroline.coombes@bradford.gov.uk

Portfolios:
Regeneration, Planning & Transport
Education, Employment and Skills
Healthy People and Places



1. SUMMARY

1.1 This report presents the Committee's Work Programme 2022-23.

2. BACKGROUND

2.1 Each Overview and Scrutiny Committee is required by the Constitution of the Council to prepare a work programme (Part 3E – Overview and Scrutiny Procedure Rules, Para 1.1). The Committee adopted its work programme at its meeting of 28 September 2021.

2.2 Appendix 1 of this report presents the Work Programme for 2022-23.

3. OTHER CONSIDERATIONS

3.1 The Regeneration and Environment Overview and Scrutiny Committee has the responsibility for “the strategies, plans, policies, functions and services directly relevant to the corporate priorities about creating a more prosperous district and about improving waste management, neighbourhood services and the environment” (Council Constitution, Part 2, 6.5.1 and 6.6.1).

3.2 Best practice published by the Centre for Public Scrutiny suggests that ‘work programming should be a continuous process’. It is important to regularly review work programmes so that important or urgent issues that come up during the year are able to be scrutinised. In addition, at a time of limited resources, it should also be possible to remove projects which have become less relevant or timely. For this reason, it is proposed that the Committee's work programme be regularly reviewed by Members throughout the municipal year.

3.3 The Regeneration and Environment Overview and Scrutiny Committee Work Programme 2022/23 reflects the priority outcomes of the Council Plan in particular: ‘better skills, more good jobs and a growing economy’, ‘decent homes’, ‘better health, better lives’, and ‘a sustainable district’ (Our Council Plan: Priorities and Principles 2021-25).

3.4 The work programme as agreed by the Committee on 22 June 2022 forms the basis for the Committee's work during the year, but will be amended as issues arise during the year.

4. FINANCIAL AND RESOURCE APPRAISAL

None

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

None

6. LEGAL APPRAISAL

None

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

None

7.2 SUSTAINABILITY IMPLICATIONS

None

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 IMPLICATIONS FOR CORPORATE PARENTING

None

7.8 ISSUES ARISING FROM PRIVACY ASSESSMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. RECOMMENDATIONS

9.1 That the Work programme 2022-23 continues to be regularly reviewed during the year.

10. APPENDICES

10.1 Appendix 1 – Regeneration & Environment Overview and Scrutiny Committee Work Programme 2022-23

11. BACKGROUND DOCUMENTS

Bradford Council Constitution.

Democratic Services - Overview and Scrutiny

Appendix 1

Regeneration and Environment O&S Committee

Scrutiny Lead: Caroline Coombes tel - 432313

Work Programme

Agenda	Description	Contact	Comments
Tuesday, 20th September 2022 at City Hall, Bradford			
Chair's briefing 06/09/22. Report deadline 07/09/22			
1) Transport delivery plan performance report	Update	John Davis	Resolution of 28 Sept 21
2) Casualty Reduction and management of the district's road casualties	Annual report	Simon D'Vali	Resolution of 20 Jan 20
3) Markets	Redevelopment of City Centre markets	Colin Wolstenholme	Resolution of 12 Feb 20
Tuesday, 18th October 2022 at City Hall, Bradford			
Chair's briefing 03/10/22. Report deadline 05/10/22			
1) Bradford Beck Pilot Project	Update	Edward Norfolk	Resolution of 28 Sept 21
2) Water Management update	To include an update on all the Council's water management and resilience initiatives and to include information on flood alleviation equipment available to communities	Edward Norfolk	Resolution of 26 Oct 21
3) Improving health & wellbeing through green space and green infrastructure	Item to have a focus on areas of high deprivation	Angela Hutton / Mick Priestley	Resolution of 9 Oct 19
Tuesday, 15th November 2022 at City Hall, Bradford			
Chair's briefing 31/10/22. Report deadline 02/11/22			
1) Climate and sustainability	Update	Jamie Saunders	Resolutions of 23 Nov 21 (inc plastics) and 22 Feb 22
2) Economic Strategy / Clean Growth Strategy	Annual Update	TBC	Resolution of 4 March 2020
3) Active Bradford	Update along with details of the 'Accelerator Phase of the JU:PM programme	Zuby Hamard	Resolution of 4 March 20
Tuesday, 6th December 2022 at City Hall, Bradford			
Chair's briefing 14/11/22. Report deadline 23/11/22			
1) Waste Services Contract Review	Update to include to include the findings of the WRAP service review	Susan Spink / Richard Galthen	Resolution of 11 Jan 22
2) Museums and Gallery Service	Update	James Steward	Resolution of 23 Nov 21
3) Libraries	Update - Public Health to be invited	Christine May	Originally due Sept 2020 Resolution of 10 March 2020
Tuesday, 17th January 2023 at City Hall, Bradford			
Chair's briefing 19/12/22. Report deadline 04/01/23			
1) Fly-tipping in the Bradford District	Annual update	Amjad Ishaq / Stuart Russo	Resolution of 11 Jan 22
2) Biodiversity	Update to be presented following the enactment of the Environment Act 2021	Danny Jackson	Resolution of 4 March 2020
3) Pavement Parking	Council resolution of 14 Jan 2020	Richard Gelder	Deferred from Dec 21 - briefing note provided
Tuesday, 21st February 2023 at City Hall, Bradford			
Chair's briefing 30/01/23. Report deadline 09/02/23			
1) Affordable Housing / Accelerating Growth	Progress updates to include information on the Housing Revenue Account and the Housing Delivery Test	Lorraine Wright	Deferred from February 2022
2) Active Travel - school streets and play	Update on school streets projects and to include information on the development of a Play Streets policy	Caroline Tomes / Andrew Smith / Michael Bunting	Resolution of 22 March 2022
3) Housing Standards Team / Empty Homes	Update	David North / Angela Blake	Resolutions of 10 March 2020

Agenda**Description****Contact****Comments**

Tuesday, 21st March 2023 at City Hall, Bradford.
Chair's briefing 27/02/23. Report deadline 08/03/23

1) 10 Year Culture Strategy ' Culture is our Plan' Update

Nicola Greenan

Resolution of 22 March 2022